**CALIFORNIA VALLEY COMMUNITY SERVICE DISTRICT**

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**MINUTES**

Regular Meeting of the Board of Directors of California Valley

Held on

TUESDAY, MARCH 2, 2021 @7:30 PM

**BOARD OF DIRECTORS AND STAFF**

RUTH LEGASPI, PRESIDENT GENERAL MANAGER

NANCY GLOWSKI, VICE PRESIDENT KARINA SANCHEZ

STEPHEN MCVICAR, DIRECTOR

ROBERTA PETERSEN, DIRECTOR

PIPER WILSON, DIRECTOR

NOTE**:** ALL COMMENTS CONCERNING AGENDA ITEMS ARE TO BE DIRECTED TO THE BOARD PRESIDENT.

ALL persons desiring to speak on agenda items during public comment or prior to a closed session are asked to fill out a board appearance request form.

**1. CALL TO ORDER-** 7:33 PM

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL-** President Ruth Legaspi- here, Vice President Nancy Glowski- here, Director Stephen McVicar- here, Director Piper Wilson- here. Director Roberta Petersen- not here.

Director Roberta Petersen enters the building at 7:45 PM

**4. PUBLIC AGENCY REPORTS/UPDATES-** Sheriff McKenney gives a report for the last two months. If anyone is missing a water tank, please give him a call at 805-434-4290. Cal Fire reports only 4 medical aids. Reminds residents to have water source available when burning on green days.

**5. REAPPOINT COMMITTEES BY PRESIDENT LEGASPI-** President Legaspi Reappoints Directors to Committees.

**Safety**- Director Roberta Petersen/ Chair, Director Ruth Legaspi/ Co Chair

**Finance**- Director Ruth Legaspi/ Chair, Director Nancy Glowski/ Co Chair

**Policy**- Director Piper Wilson/ Chair, Director Ruth Legaspi/ Co Chair, Director Roberta Petersen

**Roads**- Director Stephen McVicar/ Chair, Director Piper Wilson/ Co Chair

**SWCD**- Director Ruth Legaspi/ Chair, Director Nancy Glowski/ Co Chair

**6. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

THIS IS THE TIME SET ASIDE FOR THE PUBLIC TO ADDRESS THE BOARD ON ITEMS OTHER THAN THOSE SCHEDULED ON THE AGENDA. EACH PERSON IS ASKED TO FILL OUR A “BOARD APPEARANCE REQUEST FORM” TO SUBMIT TO THE SECRETARY OF THE BOARD PRIOR TO DISCUSSION OF THE ITEM. EACH INDIVIDUAL IS LIMITED TO A THREE- MINUTE PRESENTATION.

* Resident Val McGraw comments on Belmont Trl. potholes from Soda Lake Rd to Coso Junction Rd. Also comments on putting signs up to warn drivers about livestock in the area.
* Resident Marlon Siegel comments on Belmont Trl. Potholes as well.
* Roads Committee is to meet to further discuss this issue.

**7. CONSENT AGENDA**

THE FOLLOWING ITEMS ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY STAFF AND MAY BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD WISHES AN ITEM REMOVED. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION SEPARATELY. QUESTIONS MAY BE ASKED FOR CLARIFICATION MADE BY THE BOARD. THE RECOMMENDATION FOR EACH ITEM IS NOTED IN BRACKETS.

ROUTINE ITEMS:

APPROVAL OF ROAD MAINTENANCE LIST – Pull this item until further information is provided.

APPROVAL OF FEBRUARY 2, 2021 MEETING MINUTES

APPROVAL OF FEBRUARY 1, 2021 WARRANTS

APPROVAL OF FEBRUARY 16, 2021 WARRANTS

FEBRUARY PAYROLL SUMMARY

ACCOUNT BALANCES

GENERAL MANAGERS REPORT- GM Karina Sanchez gives a verbal report and submits a written report.

BOARD/COMMITTEE REPORTS- President Ruth Legaspi, Vice president Nancy Glowski, Director Piper Wilson, Director Stephen McVicar, and Director Roberta Petersen all give a verbal report on the two meetings they had on the 11th, and 12th of February with Bank of America to update signors. President Ruth Legaspi submits a written report.

Director Roberta Petersen submits written report for the January 21st Policy Committee meeting.

President Ruth Legaspi motions to accept consent agenda after road maintenance list is pulled. Director Roberta Petersen seconds.

Roll call vote to accept consent agenda- Vice President Nancy Glowski- yes, Director Stephen McVicar- yes, Director Roberta Petersen- yes, Director Piper Wilson- yes, President Ruth Legaspi- yes. Motion carries.

**OLD BUSSINESS:**

8. DISCUSSION AND MOTION TO SET A DAY TO GO TO THE BANK AND ADD NEW NAMES TO ACCOUNTS FOR SIGNATURES- Meetings for this item were on February 11th and 12th. All signatures are up to date with current board members.

President Ruth Legaspi motions to compensate all directors for their day of service. Vice President Nancy Glowski seconds.

Roll call to accept motion to compensate Directors- Vice President Nancy Glowski- yes, Director Stephen McVicar- yes, Director Roberta Petersen- yes, Director Piper Wilson- yes, President Ruth Legaspi- yes. Motion carries.

9. DISCUSSION AND MOTION TO USE BUILDING FOR COMMUNITY EVENTS- PRESIDENT RUTH LEGASPI- Tabled to next meeting. General Manager to contact LAFCO and ask what the process is for the district to get Park and Rec, Weed Abatement, and Sheriff powers.

10. DISCUSSION AND MOTION ON FISCAL YEAR 2020 AUDIT ENGAGEMENT LETTER- GENERAL MANAGER- Answers to the board’s questions were received. 2020 Audit will not exceed the amount on proposal.

President Ruth Legaspi motions to accept 2020 audit engagement letter. McVicar seconds.

Roll call to accept 2020 audit engagement letter-Vice President Nancy Glowski- yes, Director Stephen McVicar- yes, Director Roberta Petersen- yes, Director Piper Wilson- yes, President Ruth Legaspi- yes. Motion carries.

**NEW BUSINESS:**

11. DISCUSSION AND MOTION TO ACCEPT REVISED POLICY 5050 SOLID WASTE COLLECTION- President Ruth Legaspi motions to suspend the rules and vote on this item tonight. Director Piper Wilson seconds.

Roll call to suspend the rules- - Vice President Nancy Glowski- yes, Director Stephen McVicar- yes, Director Roberta Petersen- yes, Director Piper Wilson- yes, President Ruth Legaspi- yes. Motion carries.

President Ruth Legaspi motions to accept revised policy 5050 SOLID WASTE COLLECTION. Director Nancy Glowski seconds.

Roll call to accept revised policy 5050 SOLID WASTE COLLECTION- - Vice President Nancy Glowski- yes, Director Stephen McVicar- yes, Director Roberta Petersen- yes, Director Piper Wilson- yes, President Ruth Legaspi- yes. Motion carries.

12. DISCUSSION AND MOTION TO ACCEPT REVISED POLICY 5060 RECYCLING POLICY- President Ruth Legaspi motions to suspend the rules and vote on this item tonight. Director Nancy Glowski seconds.

Roll call to suspend the rules-Vice President Nancy Glowski- yes, Director Stephen McVicar- yes, Director Roberta Petersen- yes, Director Piper Wilson- yes, President Ruth Legaspi- yes. Motion carries.

President Ruth Legaspi motions to accept revised policy 5060 RECYCLING POLICY. Director Nancy Glowski seconds.

Roll call vote to accept revised policy 5060 RECYCLING POLICY- - Vice President Nancy Glowski- yes, Director Stephen McVicar- yes, Director Roberta Petersen- yes, Director Piper Wilson- yes, President Ruth Legaspi- yes. Motion carries.

13. DISCUSSION AND MOTION TO RENEW/ REVISE DISTRICT’S BY-LAWS.- Tabled to next meeting. General manager to send to lawyer for review.

14. DISCUSSION AND MOTION ON DUNS CREDIT BUILDER SERVICES- Tabled to next meeting. General manager to look into this and see if it benefits us and helps us in getting new equipment.

15. DISCUSSION AND MOTION TO SET A DAY/S FOR MANDATORY TRAINING- President Ruth Legaspi motions to suspend the rules and vote on this item tonight. Director Piper Wilson seconds.

Roll call on suspending the rules-Vice President Nancy Glowski- yes, Director Stephen McVicar- yes, Director Roberta Petersen- yes, Director Piper Wilson- yes, President Ruth Legaspi- yes. Motion carries.

After discussion, President Ruth Legaspi motions to come in for training on March 29, 2021 from 10 AM – 3 PM for ETHICS COMPLIANCE TRAINING AB1234 and SEXUAL HARRASSMENT PREVENTION TRAINING. General Manager is to look into all other training for further information.

Roll call vote on training- Vice President Nancy Glowski- yes, Director Stephen McVicar- yes, Director Roberta Petersen- yes, Director Piper Wilson- yes, President Ruth Legaspi- yes. Motion carries.

* ETHICS COMPLIANCE TRAINING AB1234
* SEXUAL HARRASSMENT PREVENTION TRAINING
* BROWN ACT
* CONFLICT OF INTEREST
* 6 HOURS OF GOVERNANCE TRAINING

16. DISCUSSION AND MOTION TO APPROVE ORDINANCE 2021-01 FOR COLLECTION AND DISPOSAL OF SOLID WASTE FOR FISCAL YEAR 2021-2022- First reading. General manager to make corrections and send to lawyer for review. Tabled to next meeting.

17. DISCUSSION AND MOTION TO APPROVE RESOLUTION 2021-01 FOR COLLECTION AND PLACEMENT OF ALL DELINQUENT SWCD FEES AND CHARGES FOR THE FISCAL YEAR 2021-2022 AND TO BE PLACED ON THE SAN LUIS OBISPO COUNTY PROPERTY TAX ROLL- First reading. General manager to make corrections and send to lawyer for review. Tabled to next meeting.

18. DISCUSSION AND MOTION TO APPROVE ROAD MAINTENANCE CHARGE ORDINANCE 2021-02 ROAD FOR FISCAL YEAR 2021-2022- First reading. General manager to make corrections and send to lawyer for review. Tabled to next meeting.

19. DISCUSSION AND MOTION TO APPROVE RESOLUTION 2021-02 ROAD MAINTENANCE CHARFES COLLECTED ON THE SAN LUIS OBISPO COUNTY TAX ROLL PURSUANT TO GEVERNMENT CODE 61115 FOR FISCAL YEAR 2021-2022- First reading. General manager to make corrections and send to lawyer for review. Tabled to next meeting.

20. DISCUSSION AND MOTION ON IWMA NEW BILL SB1383- Tabled to next meeting.

21. DISCUSSION AND MOTION TO REVIEW GENERAL MANAGER’S CONTRACT- tabled to next meeting for a closed session.

Adjourned: 11:24 PM

Posted: Wednesday 3, 2021

Next Board Meeting, Tuesday, April 6, 2021 7:30pm

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Karina Sanchez Ruth Legaspi

General Manager Board President

American with Disabilities Act

If you need a disability-related modification or accommodation to participate in this meeting, please contact (General Manager) at (805)-475-2211. Requests must be submitted one full business day before the meeting.